



Perry County
Job & Family Services

Request for Proposals for

Security Camera System & Access Control



Date Issued: April 16th, 2024

Due date for proposal:
May 7th, 2024 by 11:00 AM

Late Proposals will be rejected.

For further information regarding this RFP contact:

PCJFS Administration
Mason Dickerson
5250 State Route 37 East
P.O. Box 311
New Lexington, Ohio 43764
(740) 277-9839
E-mail: Mason.Dickerson@jfs.ohio.gov

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1.0 REQUIREMENTS AND SPECIFICATIONS

1.1 *Introduction and Purpose of the Request/or Proposal*

The Perry County Board of Commissioners (Board) is a local government entity. The Board has recently completed construction of a new build referred to as the Opportunity Center that houses Perry County Job & Family Services (PCJFS) and other partners.

The purpose of this Request for Proposal (RFP) is to seek proposals for the installation of a comprehensive Security Camera System and Access Control System to enhance safety and security within the premises of the Opportunity Center. The selected vendor will be responsible for providing high-quality cameras, Access Control system, installation services, and ongoing maintenance to ensure the effective operation of the system. The purpose of this RFP is to solicit competitive bids from qualified vendors who have the expertise and experience in providing reliable security solutions for the Opportunity Center at 5250 State Route 37 East, New Lexington, Ohio 43764.

The purpose of this document is to provide interested parties information, on a fair and competitive basis, and in a manner, that will ensure the highest possible quality of services, to enable them to prepare and submit a written proposal for digital Security Camera System and Access Control System. The Board and Executive Team intends to use the results of this process to award at least one contract to purchase and maintain a Security Camera System and Access Control System. Any contract awarded will be in accordance with State and Federal laws. The Board maintains the right to award a contract to one, multiple, all or none of the proposers based on needs fulfillment.

1.2 *Coverage and Participation*

The intended coverage of this RFP, and any agreement resulting from this solicitation, shall be for the use of The Perry County Board of Commissioners. The Board reserves the right not to enter any contract, to add, and/or delete elements, or the change any element of the coverage and participation at any time without prior notification and without any liability or obligation of any kind or amount.

1.3 *Terms/Abbreviations*

The following terms and acronyms are used throughout the RFP

- Board means the Board of Perry County Commissioners.
- PCJFS means Perry County Job & Family Services.
- Contractor means the successful proposer awarded the contract.
- Proposer means an organization, agency, or individual submitting a written proposal in response to the RFP.
- RFP means Request for Proposal.

1.4 Calendar of Events

Listed in this section are specific and estimated dates and times of actions related to this RFP. The actions with specific dates must be completed as indicated unless otherwise changed by the Board. In the event that the Board and/or the executive team finds it necessary to change any of the specific dates and times in the calendar of events listed below, it will do so by issuing a supplement to this RFP. There may or may not be a formal notification issued for changes in the estimated dates and times.

ACTION ITEM	DELIVERY DATE
RFP Issued	April 16th, 2024
Deadline for receiving RFP questions	April 29th, 2024 by noon
Deadline for issuing RFP answers	May 1st, 2024 by COB
Building Walk arounds, by appointment	April 22nd, 2024 thru May 2nd, 2024
RFP deadline	May 7th, 2024 at 11:00 AM
Proposals opened	May 7th, 2024 at 1:00 PM
Proposals Evaluated	May 7th, at 1:00 PM
Reviewed by Commissioners & Executive Team	May 13th, 2024 thru May 17th, 2024
Notification of intent to award	May 15th, 2024 thru May 23 rd , 2024
Scheduling and installation	May 23rd, 2024 thru August 30 th , 2024

1.5 Project Scope

The selected proposer shall provide a Digital Camera System and Access Control System to be installed at 5250 State Route 37 East, New Lexington, Ohio 43764. The Camera system will consist of quality cameras installed both inside and outside of the building; a local storage device, local playback and remote playback, ability to save, download and transfer video that can be viewed without a special player and have after hour motion detection alerts and notifications. The Access control system will consist of card readers for multiple doors, both exterior and interior, automatic locks and strike plates, access cards and printer, security software to monitor entry and set access levels based on user groups with varying parameters and time. Installation of handicap push buttons that are ADA compliant (external active only during operational hours that has the ability to be easily modified by the Board or designee) and with free exit.

1.6 Scope of Work

Services and Equipment to be provided include, but is not limited to the following:

1.6.1 Video Surveillance

- Conduct a thorough assessment of the Opportunity Center to determine the optimal camera placements.
- Providing a detailed proposal outlining the types and quantities of cameras needed to cover all required areas.
- Exterior Cameras installed to cover the entrances of the building, the parking lot and the two drives leading to the building. (ex.8 IP Cameras)
- Interior cameras to include general monitoring of six large rooms, two entrances, waiting area, specified meeting room doors, four other exterior doors, and two secured door locations. all coverage must be done in a cost-effective way. (ex.15-20 IP cameras)

- Minimum 36 channel IP camera system
- FHD Recording Image Quality (Full High Definition).
- Color Surveillance.
- System must provide for audio and digital recording.
- System must be able to record in 30 frames per second or greater per channel, at a minimum of 1080 resolution quality.
- RJ45 connectivity and POE capable
- Camera microphone must be high quality and record clear, uninterrupted audio.
- Cameras should have infrared or night recording capabilities that display good imaging in the dark or with low light available.
- System has the capability to provide onsite and remote live and historical video viewing, with the ability to save, download and transfer video files without the need of a special player.
- Has the capability to review historical video up to one month.
- Cameras must have a discreet appearance.
- Warranty on camera equipment
- Cameras must cover at minimum the areas shown in **Attachment D-Camera Coverage** (Placement will be negotiable if all areas are covered.)
- All cables, patch cables, licensing, and miscellaneous hardware must be included.
- Initial product training to be included with the purchase of the system.
- Intercom/video system for delivery door to allow staff to see and talk to a person at the specified door (tied in with Access control to allow unlocking of door with press of a button)

1.6.2 Access Control

- Eleven doors requiring different levels of hardware for automatic locks.
- Two main double door entrances with ADA compliant automatic doors, and free exit
- Install handicap push buttons and required equipment including all hardware.
- Three exterior single doors with free exit
- One exterior single door with free exit
- Remote unlock and intercom/video system.
- Four interior single doors
- One interior double door
- See **Attachments E-Door Locations and Attachment F-Door Hardware** for door locations and current installed hardware (Some doors have installed automatic locks and strikes; others would need installed in the doors.)
- Badge reader for all eleven doors
- Badge printer, badges, and all software required for the Board and/or Executive Team to create and print badges.
- Access Control software that can set times doors will be unlocked, and group permission levels to allow different groups access to specified doors and specified times.
- All cables, patch cables, licensing, and miscellaneous hardware must be included. This includes the strikes for the doors lacking hardware.
- Initial product training to be included with the purchase of the system.

1.6.3 Support

- A Maintenance and support agreement will be in place for a minimum of three years where any recurring cost will remain the same for the life of the support contract.
- Support and maintenance will be provided for both the security camera system and the Access Control System.
- Terms of the support agreement will be negotiated after selection.

1.7 Cost Proposal

Cost breakdown includes cost of individual cameras and any equipment; installation of camera system including any wiring or other parts; and cost of video playback equipment including storage solution. Cost of Access Control System including but not limited to card readers, electronic door lock parts, software, computer components, ADA compliant actuators and buttons, all wiring and other parts required for the system to function.

Cost proposal should also include all labor, training, and travel. The cost proposal should be summarized in the provided format listed below with additional detail breakdown if applicable. (Add additional rows to account for different types of equipment if needed; below is just an example, (if you have two different types of cameras each one would get its own row)). Include any other categories that you deem necessary to complete the project or that is included above in the scope.

- **Fill in the blanks for the cost proposal**

Item to be provided	Number of Units	Unit Cost	Total Cost
Security Cameras			
IP Cameras		\$	\$
IP Camera wiring, mounting, accessories		\$	\$
Installation of Cameras		\$	\$
36 channel POE network device	1	\$	\$
NVR hardware and storage	1	\$	\$
NVR software	1	\$	\$
Intercom video solution	1	\$	\$
Access Control System			
Door hardware for automatic locks (refer to a Attachment F for door locations and current hardware)	4	\$	\$
Installation of door locks	4	\$	\$
Card readers	11	\$	\$
Card reader wiring, accessories, mounting	11	\$	\$
Installation of Card readers and door locks	11	\$	\$
Handicap push buttons-equipment	4	\$	\$
Handicap push buttons-wiring, accessories, mounting	4	\$	\$
Handicap push buttons installation	4	\$	\$
Access Control software	1		
Access control Hardware	1	\$	\$
Badge printer	1	\$	\$
Badge printer software (If required)	1	\$	\$
Supply of badges	200	\$	\$
Maintenance and Support			
Yearly maintenance and support agreement (minimum 3 years)	3	\$	\$

Please provide additional details for each item in your proposal as the above chart is used for comparison.

2.0 GENERAL INSTRUCTIONS AND CONDITIONS FOR PROPOSERS

2.1 General Instructions

The evaluation and selection of a contractor and the contract will be based on the information submitted in the proposal plus references and any required oral presentations. The Board of Perry County Commissioners & the executive team are not liable for any cost incurred by proposers who reply to this RFP.

2.2 Contract Period

Ordering of parts and scheduling for installation should begin no later than one week after acceptance and award of a proposer. Installation should be concluded no later than three months after acceptance. (Time frames maybe negotiated based on supply chains and availability). The contract for maintenance and support will be for a period of three years beginning upon completion of installation and acceptance. The Board, at its sole discretion, may decide to extend the contract for a term of one- or two-years contingent upon the level of future federal and state funding, provider effectiveness and demonstrated need for the services being provided. The Board, at its sole discretion can terminate the maintenance and support agreement.

2.3 Funding Level for Contract

The successful Contractor may invoice for services on a monthly or other agreed upon time frame. The Board has budgeted an adequate amount of funds to cover any approved contract expenditure. Actual contract amount is contingent upon the winning proposal, final negotiated cost and availability of funds.

2.4 Incurring Costs

Neither the Board nor the Executive Team is liable for any cost incurred by proposers in replying to this RFP

2.5 Public Information

All proposals shall be deemed to be public records within the meaning of Chapter 149 of the Ohio Revised Code. However, the contents of the responses to the RFP will not be deemed public records and will be treated as confidential information until completion of the evaluation process. The Winning Proposal will be public record with the exception of any proprietary information.

2.6 *Proposals Are Unconditional*

All proposals shall be unconditional. Any proposal that purports to impose conditions not included in this RFP will be deemed non-responsive. The Board may, however, waive minor informalities and omissions in a proposal if it decides, in its sole discretion, that such informality or omission is not prejudicial to interests of the Board or to fair competition. The successful proposer will be required to execute a contract acceptable to the Board and executive team within ten calendar days from acceptance of the proposal or within such further time as designated by the Board.

2.7 *Provider E-mail Address*

All prospective proposers must provide an e-mail address to the Executive Team in order to receive answers to questions submitted regarding this RFP, updates, material changes, and supplements to this RFP. Proposers are responsible for obtaining any such changes without further action from the Board and/or executive team.

3.0 PROCEDURES FOR SUBMISSION OF PROPOSAL

3.1 *RFP Availability*

Copies of this RFP may be obtained by visiting www.perrycountyohio.net or www.perryjfs.org, or by contacting Mason Dickerson at (740) 277-9839, e-mail: mason.dickerson@jfs.ohio.gov, or by visiting 5250 State Route 37 East, New Lexington, Ohio 43764.

3.2 *RFP Deliverable*

All proposals must be addressed to and received by the Executive Team at 5250 State Route 37 East, New Lexington, Ohio 43764. The envelope should state "**ATTN: Security Camera & Access Control RFP**". If mailing, please use P.O. Box 311, New Lexington, Ohio 43764.

Proposals should be received on or before 11:00 AM May 7th, 2024. Proposals should be clearly marked " Security Camera & Access Control RFP." Proposals must be received at the above address prior to the specified deadline. All proposals must be time-stamped by agency staff upon delivery. Proposals not stamped will not be accepted. All proposals must be packaged, sealed and show the following information on the outside of the package:

- Proposer's name and address.
- Request for proposal title: " Security Camera & Access Control RFP "
- Proposal due date
- Attention: Mason Dickerson

3.3 *RFP Original and Copies*

Each proposer must submit an original and three (3) copies of its proposal. All proposals must be packaged and sealed. The Cost Proposal must be sealed in its own envelope within the sealed RFP envelope.

Proposal received after the deadline will **not** be accepted.

3.4 *Inquiries*

Written questions concerning this RFP must be submitted and received by the Executive Team no later than the date specified in the Calendar of Events. **Questions must be submitted via email to: Mason.Dickerson@jfs.ohio.gov.** The Board and/or executive team will endeavor but shall not be required to answer any such request for information. If it does, and the Board and/or executive team deems it necessary, the answers will be provided to everyone that submitted their email. All answers will be sent to the e-mail address provided by the proposer.

3.5 *Oral Presentations and Demonstration*

Proposers maybe required to make oral presentations and demonstration to supplement their proposals, if requested by the Board and/or executive team. The Board will make every reasonable attempt to schedule each presentation at a time that is agreeable to the proposer. Failure of a proposer to conduct a presentation to the Board and executive team on the date scheduled may result in rejection of the proposer's proposal. The details for the presentations will be worked out with each individual proposer. These demonstrations can take place before or after the RFP deadline and used in the evaluation.

3.6 *Limitations*

The RFP does not commit the Board to award a contract, to pay any costs incurred in the preparation of a proposal for this RFP, or to procure or contract for services. The Board reserves the right to accept or reject any or all proposals received as a result of this RFP, to negotiate with all qualified sources, or to cancel in part or in its entirety this RFP if it is the best interest of Board. The Board and/or executive team may require the selected organizations to participate in negotiations and to submit any fiscal, technical, or other revisions of their proposals that may result from negotiations.

3.7 *Contract Award*

The Board may award a cost reimbursement contract based on offers received, without discussion of such offers with the proposers. Each proposal should, therefore, be submitted in the most favorable terms from a cost and technical standpoint. However, the Board reserves the right to conduct an on-site monitoring review of the proposer and/or request additional data, oral discussion, or presentation in support of the proposal. The Board reserves the right to enter in to contract with one, many, all or none of the proposers based on the best interest of the Board. The Board and executive team can choose to break the Camera Security System and the Access Control System into two different contracts awarded to the same/different/none of the proposals from this RFP.

4.0 GENERAL REQUIREMENTS AND PROPOSAL FORMAT

A narrative describing your proposal is required to be submitted. The narrative must present the following information and be organized with the following headings (4.1, 4.2, 4.3, 4.4 and 4.5). Each heading should be separated by tabs or otherwise clearly marked. The narrative should include all the information in sections (4.1, 4.2, 4.3, 4.4 and 4.5) Proposals should be typed (standard typeface, 12-point font) and submitted on 8.5 x 11 white paper (no less than 1" margins) bound securely.

4.1 *Letter of Transmittal*

Prepare a letter transmitting the proposal on business letterhead. The letter should identify the name, phone number, and email address of a key contact person. The letter must have the signature of a person with authority to obligate the business. The transmittal letter shall also contain a statement that the proposal is a firm offer for a sixty (60) day period.

4.2 *Experience and Capabilities*

Provide a brief description of your organization. Include your organization's experience as it relates to the services specified in this RFP. Be specific and identify projects, dates, years of experience and services performed.

4.3 *Service Components*

Describe how you will fulfill the scope and service requirements specified in Section 1.5 and Section 1.6. Provide supporting documentation of cited past performance. Incorporate experience working with public agencies. Include any technical specs for all equipment you are proposing.

4.4 *Proposer References*

Proposers must include in their proposals a list of organizations, including points of contact (name, address, and telephone number) that can be used as references for work performed in the area of service required. Use the format shown in *Attachment B* to provide this information.

Selected organizations may be contacted to determine the quality of work performed and staff assigned.

4.5 Required Forms

To the narrative portion of the proposal, the following forms are required to be attached:

- *Attachment A* – Signature Affidavit
- *Attachment B* – Reference Form (or similar format).

4.6 Informational Forms

- *Attachment C* – Evaluation Form
- *Attachment D* – Camera Coverage
- *Attachment E* – Door Locations
- *Attachment F* – Door Hardware
- *Attachment G* – Floor and Ceiling plans
- *Attachment H* – Electrical drawing

5.0 PREPARING THE COST PROPOSAL

5.1 *General*

The cost proposal will be scored using a standard quantitative calculation where the most points will be awarded to the proposal with the lowest perceived cost. Various costing methodologies and models are available to analyze the cost information submitted to determine the potential value to be derived by the Board. The Board will select one method and use it consistently throughout the evaluation. The Cost Proposal must be submitted in a separate envelope from the rest of the proposal all contained within one sealed envelope.

5.2 *Format for Submitting Cost Proposals*

The proposer should submit a cost proposal that clearly identifies all fees to be charged for the requested services as listed in Section 1.7. Any additional cost information needs to be provided in a manner that clearly defines cost for each additional item.

5.3 *Fixed Price Period*

All prices, costs, and conditions outlined in the proposal shall remain fixed and valid for acceptance for sixty (60) calendar days starting on the due date for the proposals. The cost will remain fixed if the proposal is accepted and a contract opportunity is offered.

6.0 PROPOSAL SELECTION AND AWARD PROCESS

6.1 *Preliminary Evaluation*

A preliminary review of all proposals submitted on time to ensure the proposal adheres to the mandatory requirements specified in the RFP. Proposals that meet the mandatory requirements will be deemed Responsive. Those that do not, shall be deemed non-Responsive. Non-Responsive proposals may be rejected at the Board and/or executive team's discretion. In the event that all proposers do not meet one or more of the mandatory requirements, the Board and/or executive team reserves the right to continue the evaluation of the proposals and to select the proposal which most closely meets the requirements specified in the RFP.

Responsive proposals in response to this RFP must contain the following mandatory requirements:

- A. Timely submission - The proposal is received at the address designated above no later than the specified deadline. Proposals mailed but not received at the designated location shall be deemed non-Responsive and will be rejected.
- B. Transmittal Letter.
- C. Experience and capabilities.
- D. Service Components.
- E. Cost proposal.
- F. Signature Affidavit.
- G. References.

6.2 *Scoring Evaluation*

Accepted proposals will be reviewed by an evaluation committee and scored against the stated criteria. The committee may review references, oral presentations/demonstrations, and use the results in scoring the proposals.

6.3 *Right to Reject Proposals and Negotiate Contract Terms*

The Board reserves the right to accept or reject any and all proposals or reject any part thereof. Further, the Board and/or executive team reserves the right to negotiate the terms of the contract, including the award amount, with the selected proposer prior to entering such a contract. If contract negotiations cannot be concluded successfully with the highest scoring proposer, the Board may negotiate a contract with the next highest scoring proposer.

6.4 *Evaluation Process*

The Board and/or executive team reserves the right to interview or to seek additional information relating to criteria already in the RFP from any candidate after opening the proposals, but before entering into a contract, to reject any proposal if it deems it to be in the best interests of the Board, and to award a contract to the next qualified proposer. The Board and/or executive team reserves the right to check references identified by any proposer or associated with any previous employer of any employee of the proposer identified in the proposal. Based upon the results of the evaluation, the Board and executive team will select the proposal deemed to be most advantageous, with price and other factors considered including the proposer's responsibility in accordance with procurement regulations. The Board reserves the right to award the contract based on considerations other than price.

6.5 *Award of Contract*

The Board and/or executive team will prepare a contract with the successful proposer and will be passed by resolution by the Board of Perry County Commissioners.

7.0 EVALUATION CRITERIA

7.1 *Mandatory Criteria*

The Board and/or executive team will evaluate the proposals based on the required criteria listed in the RFP.

7.2 *Scoring*

Proposals will receive scores based on two major categories:

1. Experience and Capabilities; and
2. Cost.

See *Attachment C* for the evaluation scoring sheet that will be utilized to score the proposals.

8.0 PROTEST PROCEDURE

8.1 *Protests*

Any potential, or actual, proposer objecting to the award of a contract resulting from the issuance of this RFP may file a protest of the award of the contract, or any other matter relating to the process of soliciting the proposals. Such a protest must comply with the following guidelines:

- A.** A protest may be filed by a prospective or actual bidder objecting to the award of a contract resulting from this RFP. The protest shall be in writing and shall contain the following information:
 - 1) The name, address, and telephone number of the protestor.
 - 2) A detailed statement of the legal and factual grounds for the protest, including copies of any relevant documents.
 - 3) A request for a ruling by the Board and/or executive team.
 - 4) A statement as to the form of relief requested from the Board and/or executive team.
 - 5) Any other information the protestor believes to be essential to the determination of the factual and legal questions at issue in the written protest.

- B.** A timely protest shall be considered by the Board and executive team if it is received within the following periods:
 - 1) A protest based upon alleged improprieties in the issuance of the RFP or any other event preceding the closing date for receipt of proposals which are apparent or should be apparent prior to the closing date for the receipt of proposals shall be filed no later than 1:00 p.m. on the closing date for the receipt of proposals, as specified in the Calendar of Events, of this RFP.
 - 2) If the protest relates to the announced intent to award a contract, the protest shall be filed no later than 1:00 p.m. of the fifth (5th) calendar day after the notification of intent to award date as specified in the Calendar of Events, of this RFP.

- C.** An untimely protest may be considered by the Board and/or executive team if the Board determines that the protest raises issues significant to the procurement system of the Board. An untimely protest is one received by the Board after the time periods set forth in Item B of this section.

- D.** All protests must be filed at the following location:
 - Attn: Executive Team
 - Opportunity Center
 - 5250 State Route 37 East
 - P.O. Box 311
 - New Lexington, Ohio 43764

- E. When a timely protest is filed, a contract award will not proceed until a decision on the protest is issued or the matter is otherwise resolved, unless the Board and/or executive team determines that a delay will severely disadvantage the Board. The proposer(s) who would have been awarded the contract shall be notified of the receipt of the protest.
- F. The Board will issue written decisions on all timely protests and shall notify any Contractor who filed an untimely protest as to whether or not the protest will be considered.

8.2 *Caveats*

The Board and executive team is under no obligation to issue a contract as a result of this solicitation if, in the opinion of the Board, none of the proposals are responsive to the objectives and needs of Board. The Board reserves the right to not select any Contractor should the Board and executive team decide not to proceed. Changes in this RFP of a material nature will be provided to the e-mail address provided to the Board and/or executive team. All proposers are responsible for supplying the Board and executive team with a valid email address and for obtaining any such changes without further notice by the Board.

ATTACHMENT A: SIGNATURE AFFIDAVIT

SIGNATURE AFFIDAVIT

In signing this proposal, I/we also certify that I/we have not either directly or indirectly entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition, that no attempt has been made to induce any other person or Proposer to submit or not to submit a proposal, that this proposal has been independently arrived at without collusion with any other proposer competitor or potential competitor, that this proposal has not been knowingly disclosed prior to the opening of the proposals to any other proposer or competitor, that the above statement is accurate under the penalty of perjury.

The undersigned, submitting this proposal, hereby agrees with all the terms, conditions, and specifications required by the Board in this request for proposal and declare that the attached proposal and pricing are in conformity therein.

Signature

Date

Name {Type or Print}

Organization

Title

Address

Email

Phone

ATTACHMENT B: REFERENCE SHEET FORMAT

FOR PROPOSER: Provide organization's name, address, and contact person, telephone number, and appropriate information on the services provided within the past 5 years with requirements similar to those included in this RFP.

1) Organization Reference	
Business Name	
Address	
Contact Person	Phone
Services Performed	

2) Organization Reference	
Business Name	
Address	
Contact Person	Phone
Services Performed	

3) Organization Reference	
Business Name	
Address	
Contact Person	Phone
Services Performed	

ATTACHMENT C: PROPOSAL EVALUATION SHEET

Camera RFP Evaluation

Proposal Submitted By: _____

Compliance Checklist for Proposal Acceptance

- Submitted by deadline.
- Submission
 - One original and three (3) copies
- RFP formatted correctly.
 - paper, font, margins.
- Transmittal letter
- Experience and capabilities.
- Service components.
- Cost proposal (sealed separately)
- Required attachments:
 - Signature Affidavit
 - References

Evaluator's Assessment

- Responsive
- Non-Responsive

Camera Evaluation Criteria


Proposal submitted by:		
Evaluation Criteria	Maximum Points	Points Awarded
EXPERIENCE AND CAPABILITIES		
RFP is submitted and formatted correctly, One original and three copies. Cost proposal is sealed in another envelope.	5	
4.1: Letter of Transmittal – required information is listed as well as a statement listing firm offer for a 60-day period.	5	
4.2 Experience & Capabilities: Vendor demonstrated prior experience with agencies that work was prepared using expertise and experience for successful installation and operation of Security Camera System.	10	
4.2 Experience & Capabilities: Vendor demonstrated prior experience with agencies that work was prepared using expertise and experience for successful installation and operation of Access Control System.	10	
4.3 Service Components: Vendor demonstrated how they will fulfill the scope and service requirements in Section 1.5, project scope.	15	
4.3 Service Components: Vendor demonstrated how they will fulfill the scope and service requirements in Section 1.6.1, video surveillance.	20	
4.3 Service Components: Vendor demonstrated how they will fulfill the scope and service requirements in Section 1.6.2, access control.	20	
4.3 Service Components: Vendor demonstrated how they will fulfill the scope and service requirements in Section 1.6.3, support.	10	
Vendor has experience working with Public Agencies	5	
Vendors included technical specs for all equipment being proposed	10	
Vendor understands ADA requirements and code and applicable ADA hardware needed and is listed within the equipment proposal.	5	
Attachment A: Signed, Completed and Attached	5	
Attachment B: Completed and attached	5	
Total Points Awarded	125	
Comments:		

PRICE AND COST		
Proposers summarizes their cost proposal in the format listed in section 1.7	25	
Proposer's rate does not exceed the cost analysis	35	
Overall cost effectiveness of proposer's budget (assess any additional expenses or fees included in the proposed rate). Number of a Cameras to cover the required area.	40	
Total Points Awarded	100	
Grand Total Points Awarded	225	
Comments:		
Evaluator 's Printed Name		
Evaluator's Signature		Date

ATTACHMENT D – Camera Coverage

Upper Level-Camera Coverage


Proposed Outdoor
Camera Coverage



Proposed Indoor
Camera Coverage



Focused area of
coverage


**Upper
Level**




Lower Level-Camera Coverage

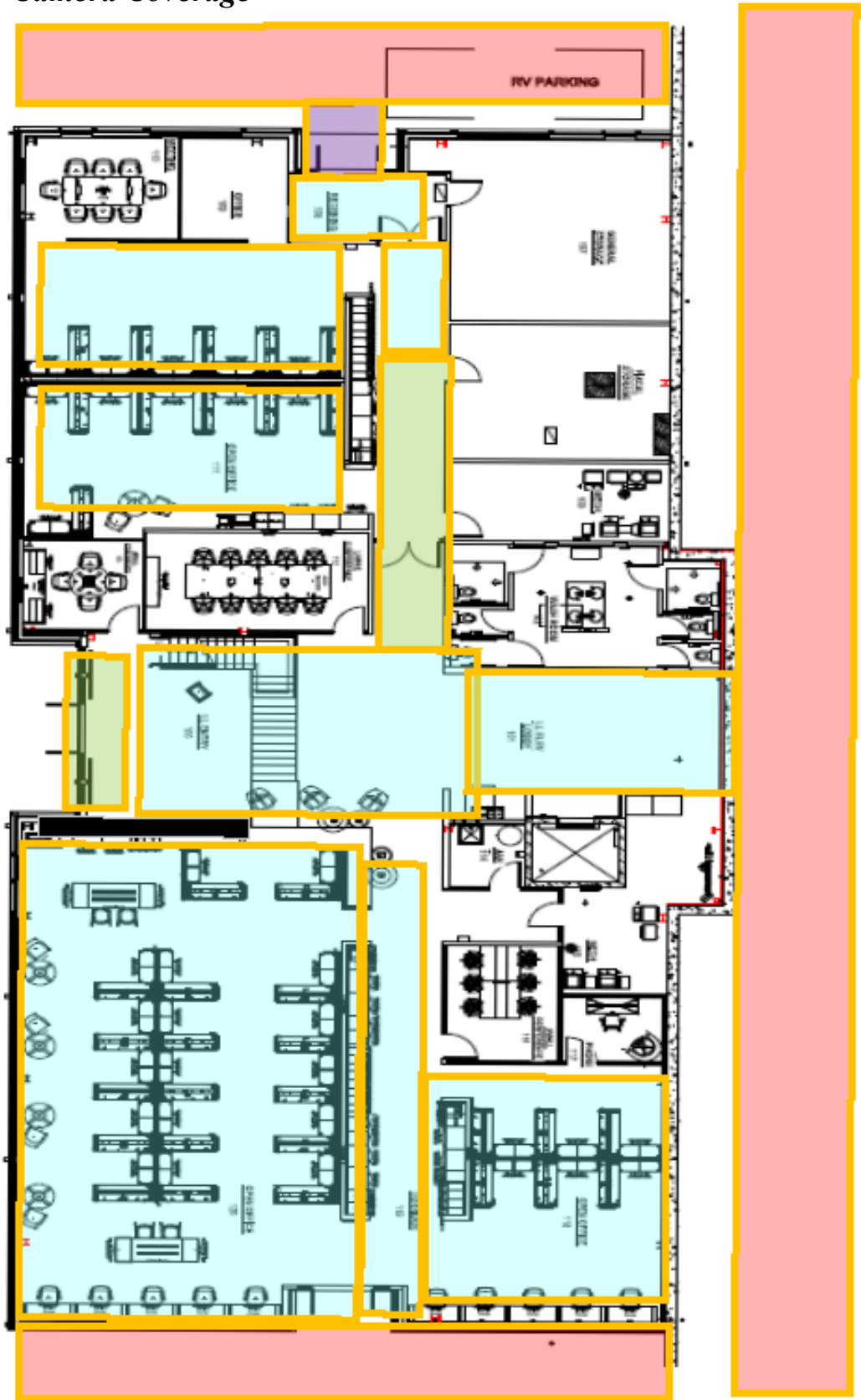
 Proposed Outdoor Camera Coverage

 Proposed Indoor Camera Coverage

 Focused area of coverage

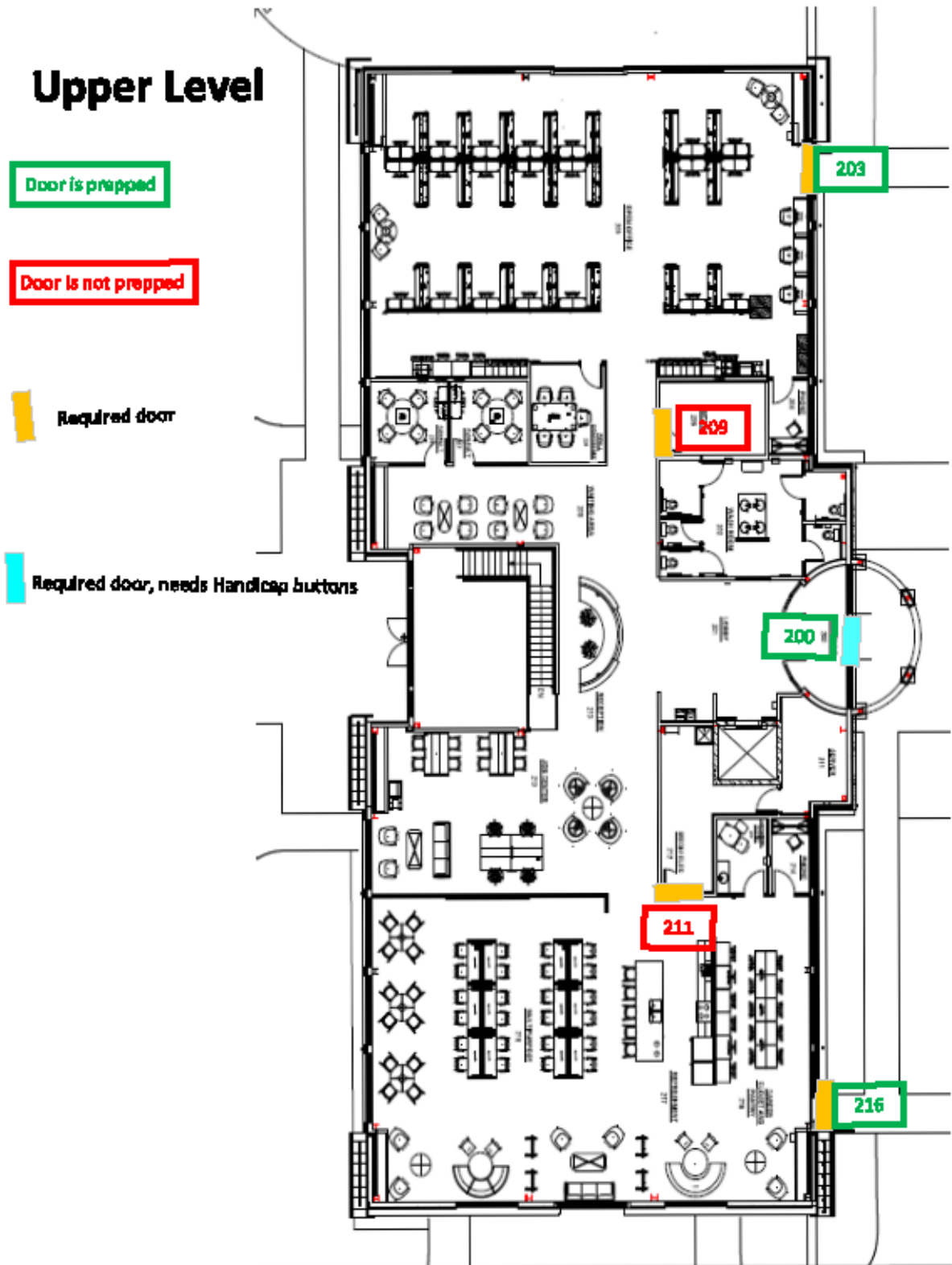
 Video Intercom

Lower Level

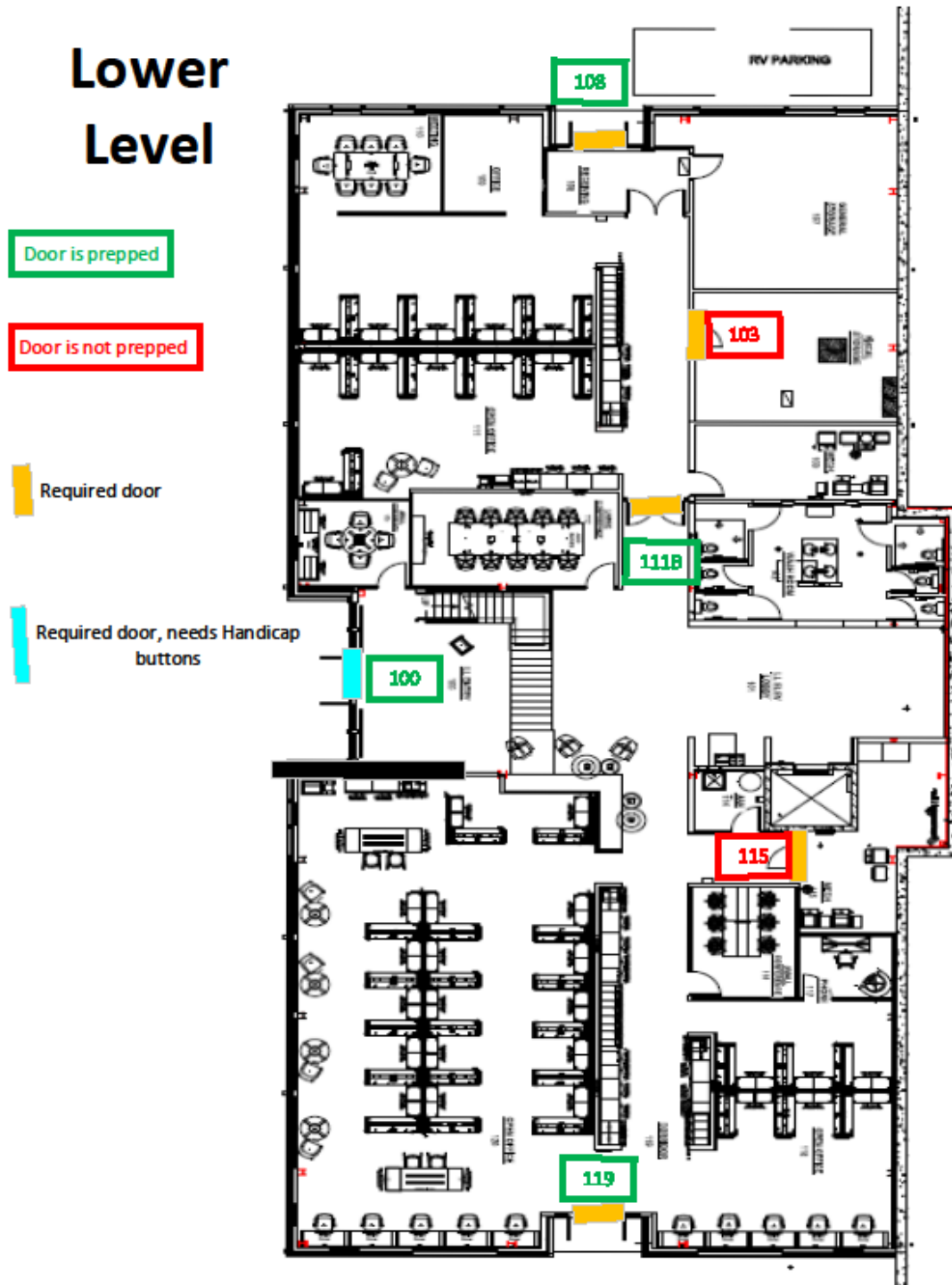


ATTACHMENT E – Door Locations

Upper Level-Door Locations



Lower Level-Door Locations



ATTACHMENT F – Door Hardware

HARDWARE SCHEDULE

Heading AC-01

Mark	KeyGroup	Qty	Mode	Description	Location	Size / Material / Rating	Hand	Deg Act/InAct
100		1	PR	DOORS	EXTERIOR FROM LL ENTRY 100	3-0/3-0 x 8-0 x 1 3/4 ALD Door/ ALF Frame NON-RTD Door/NON-RTD Frame	RHRA	
108		1	PR	DOORS	EXTERIOR FROM RECEIVING 108	3-0/3-0 x 8-0 x 1 3/4 ALD Door/ ALF Frame NON-RTD Door/NON-RTD Frame	RHRA	
119		1	PR	DOORS	EXTERIOR FROM CORRIDIR 119	3-0/3-0 x 8-0 x 1 3/4 ALD Door/ ALF Frame NON-RTD Door/NON-RTD Frame	RHRA	

HARDWARE SCHEDULE

Arch Set Name: AC-01

3 Openings - Each to receive:

Qty	UM	Type	Description	Attached To	Finish	Mfgr
2	EA	ELECTRIC CONTINUOUS HINGE	112HD X 95 X EPT X [55-7/8 TOP OF DOOR TO C/L OF EPT]	BOTH	US28	IVE
2	EA	ELECTRIC POWER TRANSFER	EPT 10 X CON	BOTH	SP28	VON
1	EA	CVR EXIT DEVICE	EL-RX-25-C-EO X 3'-0 DEVICE X CON	INACT	US26D	FAL
1	EA	CVR EXIT DEVICE	EL-RX-25-C-C X 718C(US26D) X 3'-0 DEVICE	ACT	US26D	FAL
1	EA	MORTISE CYLINDER	20-061 X 112 X ICX X 50-231		626	SCH
1	EA	CYLINDER CORE	23-030 X EVEREST-T X 50-217 X CKC-CYL(50-216) X 50-232 (1)		622	SCH
2	EA	PULL	9264F X 18 X 12 CTC X O		630-316	IVE
2	EA	OVERHEAD STOP/HOLDER, CONCEALED	104S	BOTH	US32D	GLY
2	EA	CLOSER, TOP JAMB	SC71A X RW/PA X FC	BOTH	689	FAL
2	EA	DOOR POSITION SWITCH	679-05HM	BOTH		SCE
1	EA	THRESHOLD	65A-223 X 72			ZER
2	EA	WIRING HARNESS	CON-6W			SCH
2	EA	WIRING HARNESS	CON-26P			SCH
2	EA	MISCELLANEOUS	SC70A-18		689	FAL
1	EA	MISCELLANEOUS	CREDENTIAL READER BY OTHERS			
1	EA	POWER SUPPLY	PS914 X 900-2RS			VON

DOORS REQUIRE SPECIAL 3/8 INCH UNDERCUT FOR ADA TYPE THRESHOLD.

PERIMETER WEATHER, MEETING STYLE AND DOOR SWEEP SEALS PROVIDED BY ALUMINUM SECTION.

ACCESS CONTROL SUPPLIER/CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING AND INSTALLING ALL LOW VOLTAGE WIRING NECESSARY TO COMPLETE THE INSTALLATION OF WALL MOUNTED CARD READERS AND ELECTRIFIED HARDWARE. TERMINATIONS OF THE ACCESS CONTROL PANEL, ELECTRIFIED DOOR HARDWARE, AND POWER SUPPLIES SHALL BE THE RESPONSIBILITY OF ACCESS CONTROL CONTRACTOR.

DESCRIPTION OF OPERATION:

PRESENTING VALID CREDENTIAL TO READER AND/OR ACCESS CONTROL SYSTEM RETRACT LATCHES FOR ACCESS.

REQUEST TO EXIT AND DOOR POSITION SWITCHES ARE FOR USE BY ACCESS CONTROL CONTRACTOR

FIRST RESPONDER EMERGENCY ACCESS BY MECHANICAL KEY OVERRIDE

FREE EGRESS AT ALL TIMES.

HARDWARE SCHEDULE

Heading AC-02

Mark	KeyGroup	Qty	Mode	Description	Location	Size / Material / Rating	Hand	Deg Act/InAct
200		1	PR	DOORS	PORCH FROM VESTIBULE 200	3-0/3-0 x 8-0 x 1 3/4 ALD Door/ ALF Frame NON-RTD Door/NON-RTD Frame	RHRA	

Arch Set Name: AC-02

Opening to receive:

Qty	UM	Type	Description	Attached To	Finish	Mfgr
2	EA	ELECTRIC CONTINUOUS HINGE	112HD X 95 X EPT X [55-7/8 TOP OF DOOR TO C/L OF EPT]	BOTH	US28	IVE
2	EA	ELECTRIC POWER TRANSFER	EPT 10 X CON	BOTH	SP28	VON
1	EA	CVR EXIT DEVICE	EL-RX-25-C-C X 718C(US26D) X 3'-0 DEVICE	BOTH	US26D	FAL
1	EA	CVR EXIT DEVICE	EL-RX-25-C-EO X 3'-0 DEVICE X CON	INACT	US26D	FAL
1	EA	MORTISE CYLINDER	20-061 X 112 X ICX X 50-231		626	SCH
1	EA	CYLINDER CORE	23-030 X EVEREST-T X 50-217 X CKC-CYL(50-216) X 50-232 (1)		626	SCH
2	EA	PULL	9264F X 18 X 12 CTC X O		630-316	IVE
1	EA	OVERHEAD STOP/HOLDER, CONCEALED	104S	BOTH	BLK 630	GLY
1	EA	CLOSER, TOP JAMB	SC71A X RW/PA X FC	BOTH	689	FAL
1	EA	CLOSER - AUTO OPERATOR, PUSH SIDE - TWO IN ONE SWING	9542.REGARM.628.36	ACT	628	LCN
2	EA	DOOR POSITION SWITCH	679-05HM	BOTH		SCE
1	EA	THRESHOLD	65A-223 X 72			ZER
2	EA	ACTUATOR	8310-853T.630		630	LCN
2	EA	WIRING HARNESS	CON-6W			SCH
2	EA	WIRING HARNESS	CON-26P			SCH
1	EA	MISCELLANEOUS	8310-801		N/A	LCN
1	EA	MISCELLANEOUS	SC70A-18		689	FAL
1	EA	MISCELLANEOUS	CREDENTIAL READER BY OTHERS			
1	EA	POWER SUPPLY	PS914 X 900-4RL			VON

CONFIRM FINISH ON OVERHEAD STOP. SPECIFIES BLACK WHILE EVERYTHING ELSE IS SATIN CHROME

DOORS REQUIRE SPECIAL 3/8 INCH UNDERCUT FOR ADA TYPE THRESHOLD.

PERIMETER WEATHER, MEETING STYLE AND DOOR SWEEP SEALS PROVIDED BY ALUMINUM SECTION.

ACCESS CONTROL SUPPLIER/CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING AND INSTALLING ALL LOW VOLTAGE WIRING NECESSARY TO COMPLETE THE INSTALLATION OF WALL MOUNTED CARD READERS AND ELECTRIFIED HARDWARE. TERMINATIONS OF THE ACCESS CONTROL PANEL, ELECTRIFIED DOOR HARDWARE, AND POWER SUPPLIES SHALL BE THE RESPONSIBILITY OF ACCESS CONTROL CONTRACTOR.

DESCRIPTION OF OPERATION;

PRESENTING VALID CREDENTIAL TO READER AND/OR ACCESS CONTROL SYSTEM RETRACT LATCHES AND TURN ON ADA ACTUATOR FOR ACCESS.
PRESSING INTERIOR ADA WALL ACTUATOR WILL RETRACT LATCHES AND OPEN DOORS.

REQUEST TO EXIT SWITCH IS FOR USE BY ACCESS CONTROL CONTRACTOR.

FIRST RESPONDER EMERGENCY ACCESS BY MECHANICAL KEY OVERRIDE.

FREE EGRESS AT ALL TIMES.

HARDWARE SCHEDULE

Heading AC-03

Mark	KeyGroup	Qty	Mode	Description	Location	Size / Material / Rating	Hand	Degree
203		1	SGL	DOOR	EXTERIOR FROM OPEN OFFICE 203	3-0 x 7-0 x 1 3/4 ALD Door/ ALF Frame NON-RTD Door/NON-RTD Frame	RHR	
216		1	SGL	DOOR	EXTERIOR FROM CAREER CLOSET AND PANTRY 216	3-0 x 7-0 x 1 3/4 ALD Door/ ALF Frame NON-RTD Door/NON-RTD Frame	LHR	

Arch Set Name: AC-03

2 Openings - Each to receive:

Qty	UM	Type	Description	Attached To	Finish	Mfr
1	EA	ELECTRIC CONTINUOUS HINGE	112HD X 83 X EPT X [43-7/8 TOP OF DOOR TO C/L OF EPT]		US28	IVE
1	EA	ELECTRIC POWER TRANSFER	EPT 10 X CON		SP28	VON
1	EA	RIM EXIT DEVICE	EL-RX-25-R-NL-OP X 3-0 DEVICE X 1439 X CON		US26D	FAL
1	EA	RIM CYLINDER	20-057 X ICX X 50-231		626	SCH
1	EA	CYLINDER CORE	23-030 X EVEREST-T X 50-217 X CKC-CYL(50-216) X 50-232 (1)		626	SCH
1	EA	PULL	9264F X 18 X 12 CTC X O		630-316	IVE
1	EA	OVERHEAD STOP/HOLDER, CONCEALED	104S		US32D	GLY
1	EA	CLOSER, TOP JAMB	SC71A X RW/PA X FC		689	FAL
1	EA	DOOR POSITION SWITCH	679-05HM			SCE
1	EA	THRESHOLD	65A-223 X 36			ZER
1	EA	WIRING HARNESS	CON-6W			SCH
1	EA	WIRING HARNESS	CON-26P			SCH
1	EA	MISCELLANEOUS	SC70A-18		689	FAL
1	EA	MISCELLANEOUS	CREDENTIAL READER BY OTHERS			
1	EA	POWER SUPPLY	PS914 X 900-2RS			VON

ADDED THRESHOLD SINCE THIS IS AN EXTERIOR OPENING.

ACCESS CONTROL SUPPLIER/CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING AND INSTALLING ALL LOW VOLTAGE WIRING NECESSARY TO COMPLETE THE INSTALLATION OF WALL MOUNTED CARD READERS AND ELECTRIFIED HARDWARE. TERMINATIONS OF THE ACCESS CONTROL PANEL, ELECTRIFIED DOOR HARDWARE, AND POWER SUPPLIES SHALL BE THE RESPONSIBILITY OF ACCESS CONTROL CONTRACTOR.

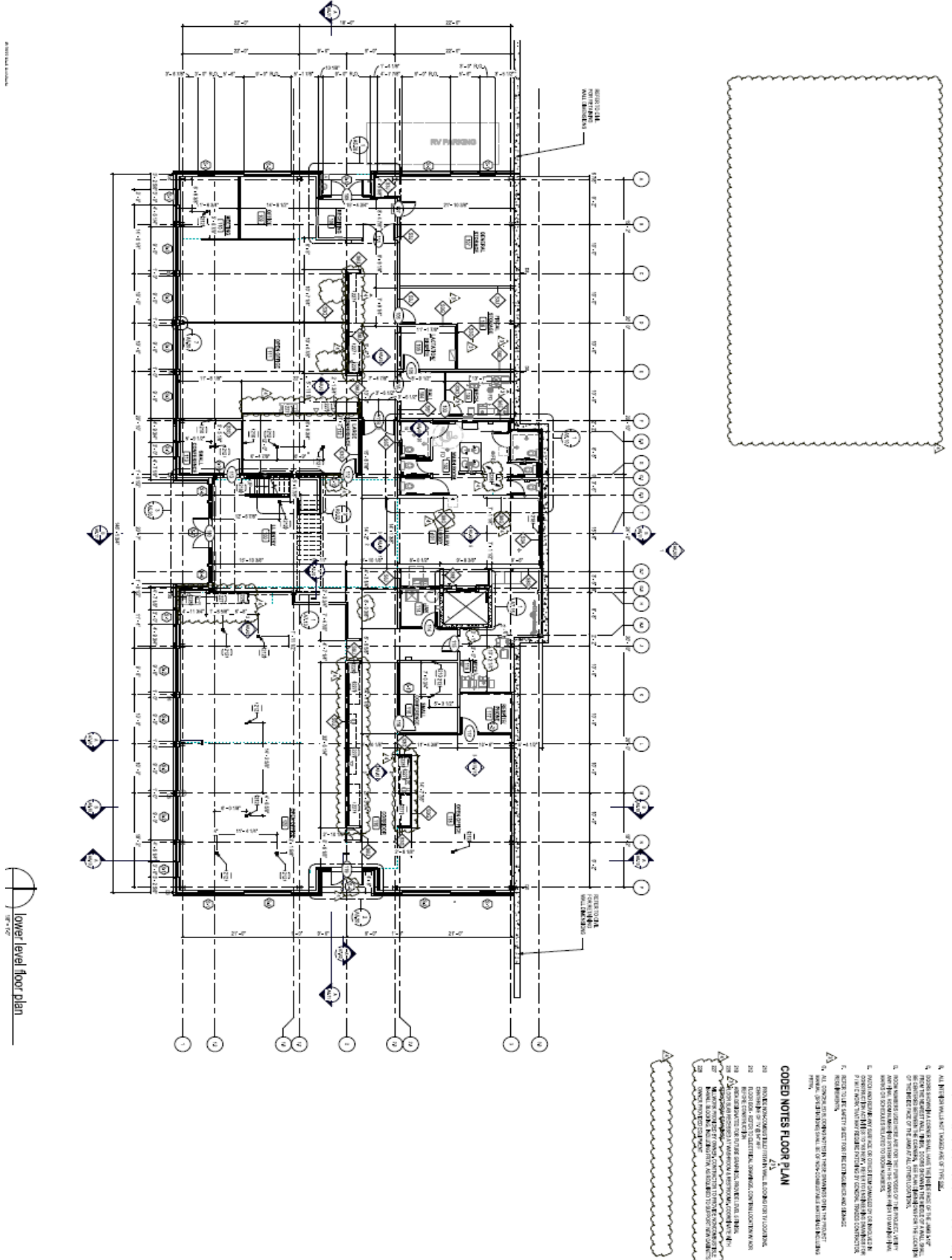
DESCRIPTION OF OPERATION;

PRESENTING VALID CREDENTIAL TO READER AND/OR ACCESS CONTROL SYSTEM RETRACT LATCH FOR ACCESS. REQUEST TO EXIT AND DOOR POSITION SWITCHES ARE FOR USE BY ACCESS CONTROL CONTRACTOR.

FIRST RESPONDER EMERGENCY ACCESS BY MECHANICAL KEY OVERRIDE.

FREE EGRESS AT ALL TIMES.

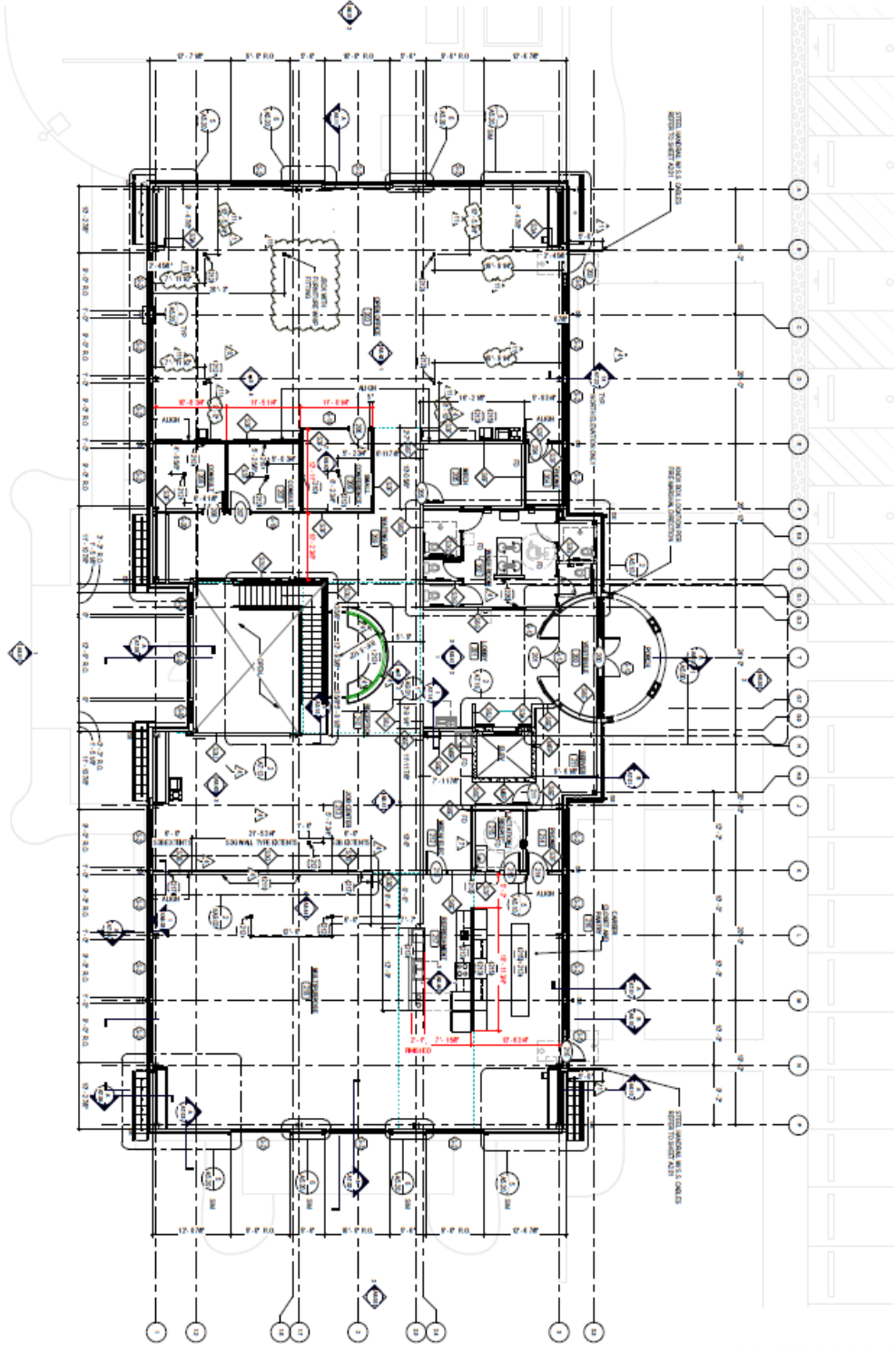
ATTACHMENT G – Floor and Ceiling Plans



REVISED 11/11/2010



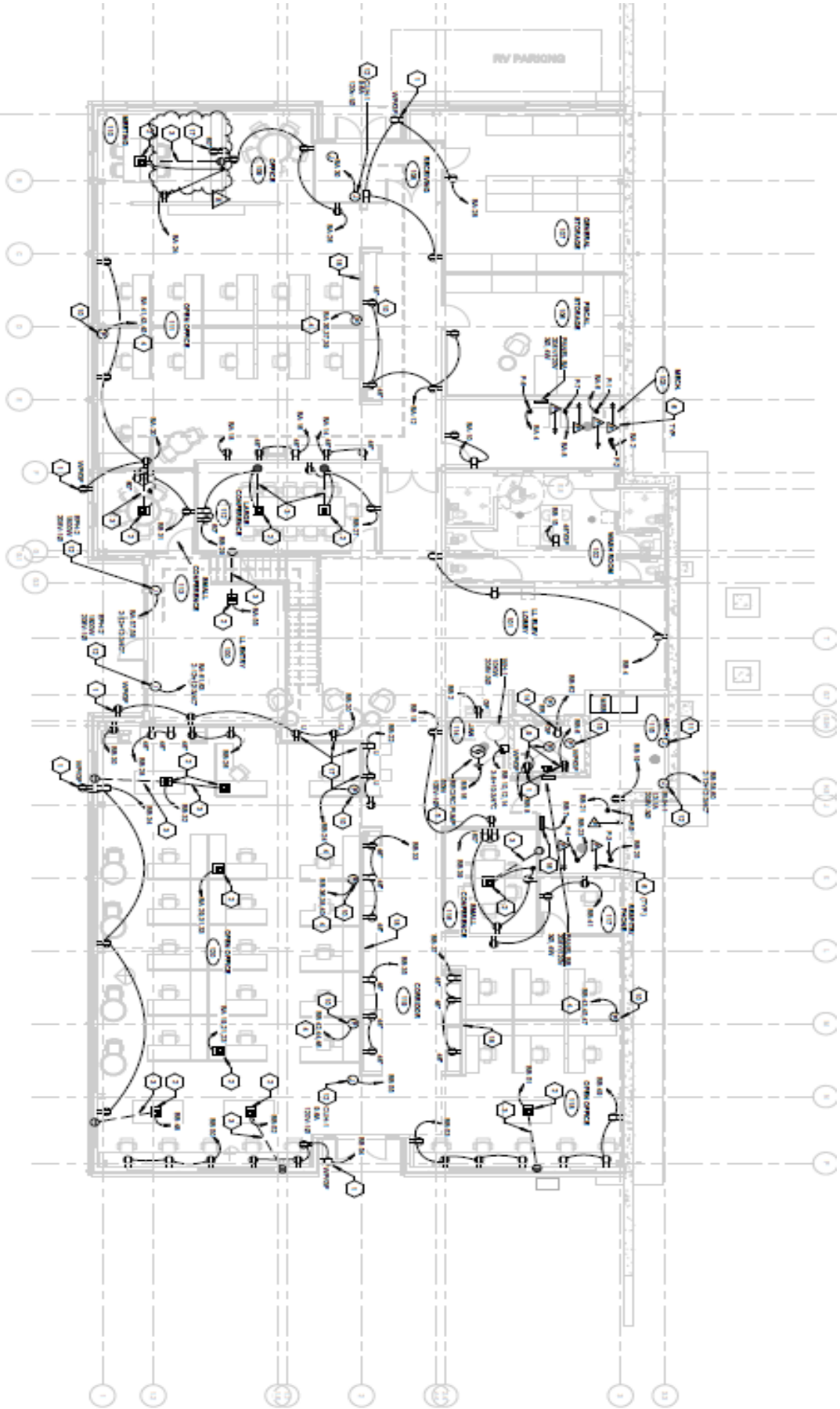
 UPPER LEVEL FLOOR PLAN

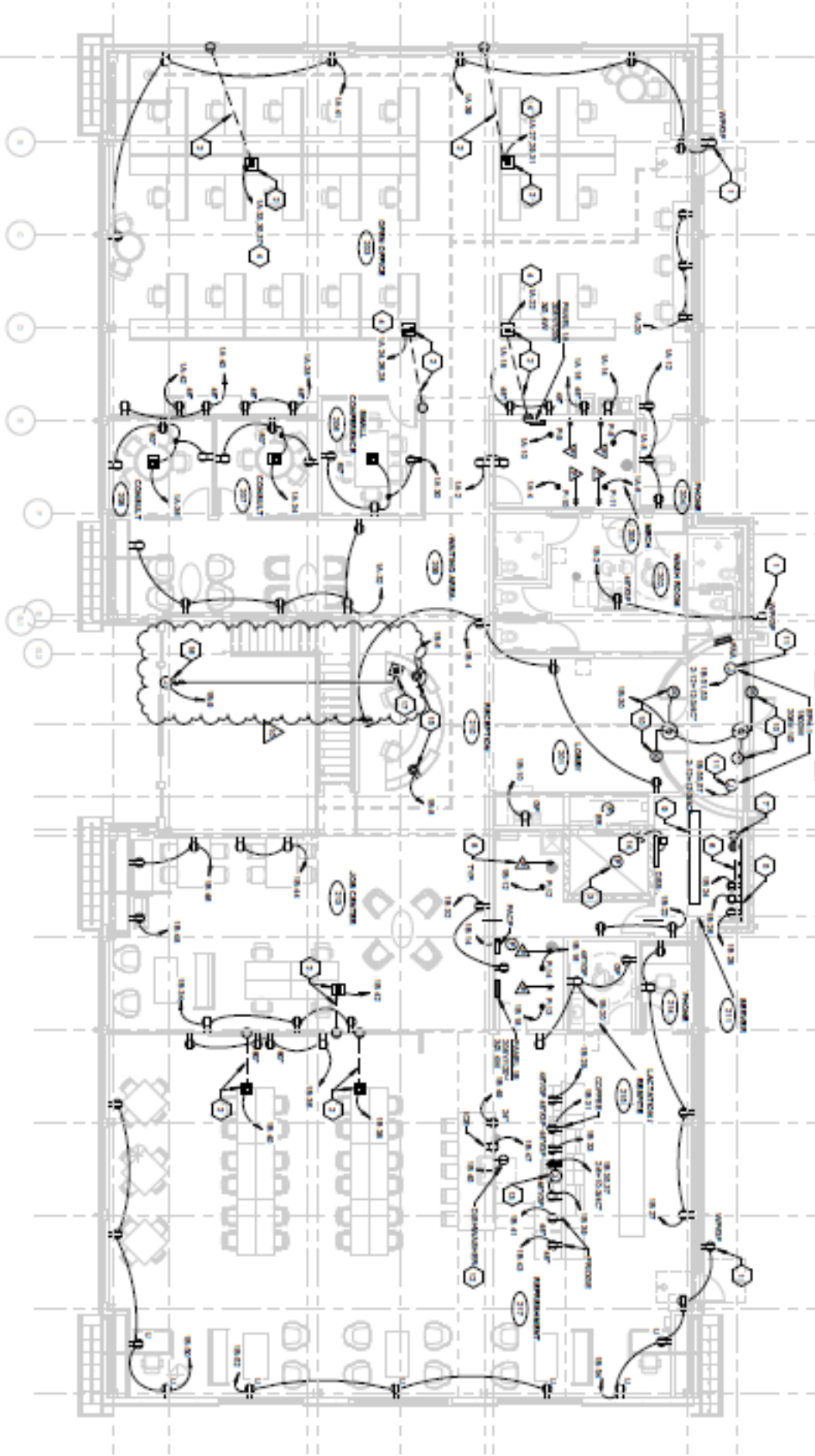


- GENERAL FLOOR PLAN NOTES**
- A. REFER TO ALL THE SCHEDULED SECTIONS FOR ALL THE WALL TYPES NOTED THERE.
 - B. ALL EXTERIOR WALLS WITH THICKNESS NOTED THERE.
 - C. REFER TO THE SCHEDULED WALL SCHEDULE FOR THE TYPES OF WALLS TO BE CONSTRUCTED AND THE FINISHES TO BE APPLIED TO THE INTERIOR AND EXTERIOR SURFACES OF THE WALLS.
 - D. ROOM NUMBERS LISTED HERE ARE FOR THE PURPOSES OF THIS SHEET ONLY. REFER TO THE ARCHITECTURAL SCHEDULE FOR THE ROOM NUMBERS TO BE APPLIED TO THE ROOMS.
 - E. REFER TO THE ARCHITECTURAL SCHEDULE FOR THE FINISHES TO BE APPLIED TO THE FLOORS, WALLS, AND CEILING.
 - F. REFER TO THE ARCHITECTURAL SCHEDULE FOR THE FINISHES TO BE APPLIED TO THE FLOORS, WALLS, AND CEILING.
 - G. ALL DIMENSIONS UNLESS OTHERWISE SPECIFIED ARE IN FEET AND INCHES. DIMENSIONS SHOWN IN METERS SHALL BE FOR INFORMATION ONLY.
- CODED NOTES FLOOR PLAN**
- 200. FINISHES TO BE APPLIED TO THE INTERIOR SURFACES OF THE WALLS AND CEILING SHALL BE AS NOTED IN THE ARCHITECTURAL SCHEDULE.
 - 201. FINISHES TO BE APPLIED TO THE EXTERIOR SURFACES OF THE WALLS SHALL BE AS NOTED IN THE ARCHITECTURAL SCHEDULE.
 - 202. FINISHES TO BE APPLIED TO THE FLOORS SHALL BE AS NOTED IN THE ARCHITECTURAL SCHEDULE.
 - 203. FINISHES TO BE APPLIED TO THE CEILING SHALL BE AS NOTED IN THE ARCHITECTURAL SCHEDULE.
 - 204. FINISHES TO BE APPLIED TO THE STAIRS SHALL BE AS NOTED IN THE ARCHITECTURAL SCHEDULE.
 - 205. FINISHES TO BE APPLIED TO THE BALCONIES SHALL BE AS NOTED IN THE ARCHITECTURAL SCHEDULE.
 - 206. FINISHES TO BE APPLIED TO THE TERRACES SHALL BE AS NOTED IN THE ARCHITECTURAL SCHEDULE.
 - 207. FINISHES TO BE APPLIED TO THE ROOFS SHALL BE AS NOTED IN THE ARCHITECTURAL SCHEDULE.
 - 208. FINISHES TO BE APPLIED TO THE FOUNDATIONS SHALL BE AS NOTED IN THE ARCHITECTURAL SCHEDULE.

ATTACHMENT H – Electrical Drawings

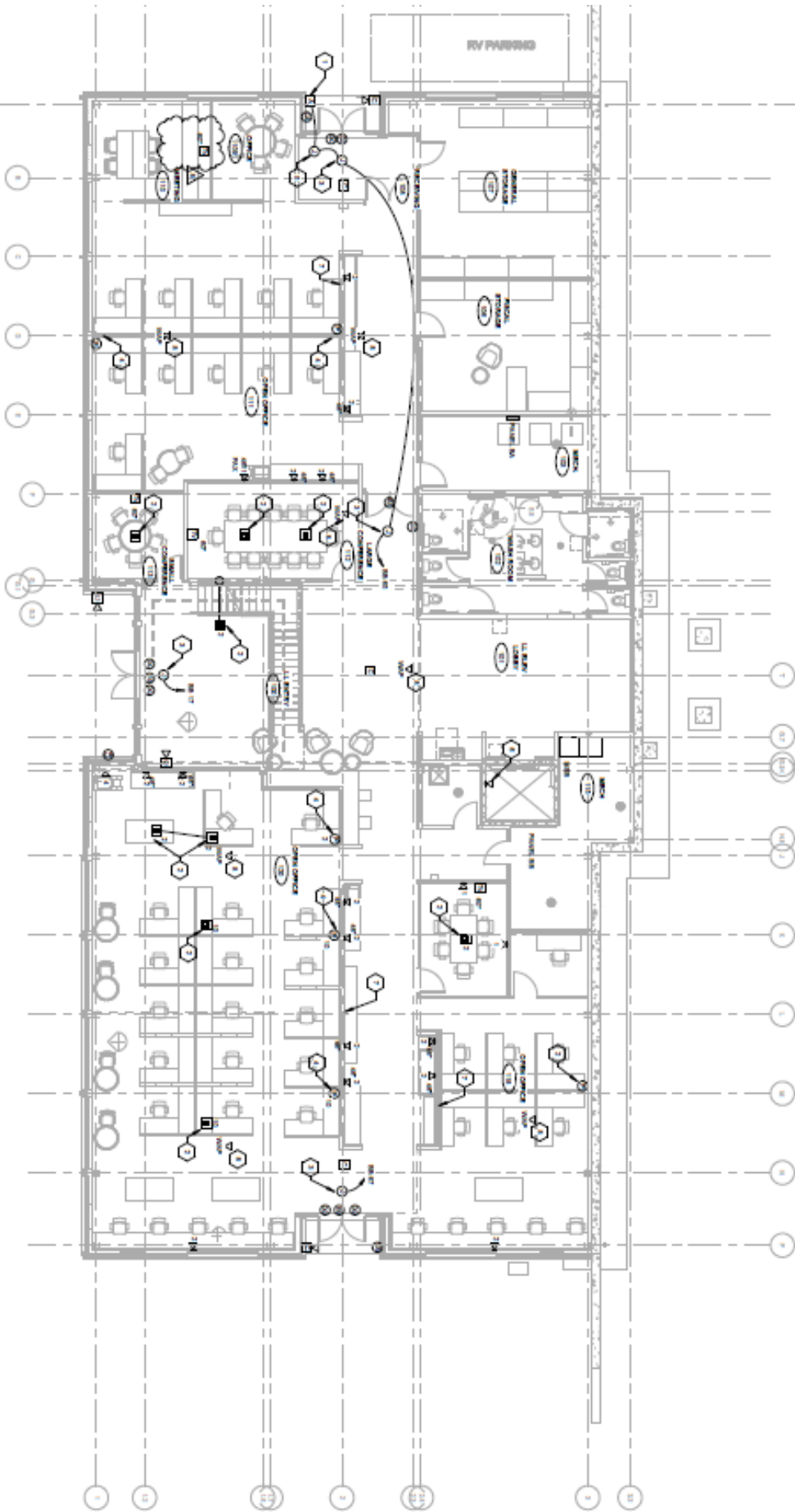

LOWER FLOOR POWER PLAN
SCALE 1/8" = 1'-0"






 UPPER FLOOR POWER PLAN
SCALE: 1/8" = 1'-0"


LOWER FLOOR SYSTEMS PLAN
SCALE: 1/8" = 1'-0"




UPPER FLOOR SYSTEMS PLAN
SCALE: 1/8" = 1'-0"

